



17th April, 2023

RIKA India is seeking a self-motivated candidate who is passionate about creating resilient communities. An ideal candidate would have a strong background in Disaster Risk Reduction (DRR) and Climate Change Adaptation (CCA) with sound understanding of DRR, CCA and sustainability frameworks and policies and proven experience in developing and implementing related programs and projects in a variety of contexts. He/she would be willing to work in a multi-disciplinary team with minimal supervision.

TITLE: Project Manager

LOCATION: Candidates in Delhi NCR or those willing to relocate will be preferred

QUALIFICATION AND EXPERIENCE:

- Masters in Disaster Management/ Climate Change Studies/ relevant discipline from a renowned University/Institute
- Having 5-8 years of full-time working experience in Disaster Risk Management (DRM) and Climate Change Adaptation (CCA)

ESSENTIAL COMPETENCIES:

- Project planning, management and implementation
- Ability to undertake both desk-based and field-based research and technical studies
- Familiarity with qualitative and quantitative research methods and tools
- Climate and risk modelling
- Proposal development and grant writing
- Excellent verbal and written communications in English and sound interpersonal skills

DESIRABLE COMPETENCIES:

- Sound knowledge of common data analysis and statistical tools
- Proficiency in computer programming languages
- Awareness on corporate sustainability, ESG and climate finance
- Prior experience of working with government agencies, private organisations and NGOs/civil society organizations at international, national and sub-national level
- Exposure to business development strategies
- Effective stakeholder management with excellent networking and relationship building skills
- Proven ability to be flexible in demanding situations and ability to handle multiple priorities

KEY ROLES AND RESPONSIBILITIES:

- DRM and CCA planning and capacity building
- Multi-hazard risk and vulnerability assessment
- Designing and undertaking technical studies
- Undertaking field work to support project deliverables
- Climate and risk modelling (including scenario/impact-based anticipatory action planning)
- Development of training modules
- Development of knowledge management products
- Designing of concept notes and academic modules
- Undertaking multi-stakeholder advocacy for DRM and CCA
- Research and project proposal development
- Any other activities as required under specific projects

COMPENSATION: The remuneration will be as per internal policies and in line with market standards based on the experience and competencies of the candidate.

Interested candidates to submit their CVs at info@rikaindia.com with a covering letter and writing sample (preferably related to earlier work on risk/climate modelling) by **30th April, 2023**.

* Candidates currently enrolled in universities/academic institutions are not encouraged to apply.